

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
11-13-03
7:00 P.M.**

6:00 PM: WORKSHOP - Legislative Ideas

The regular City Council Meeting was called to order by Mayor Nixon at 7:04 P.M.

Council Present: Mark Cole, Pat Fullmer, Will Ibershof, Jeffrey Possinger,
Greg Von Tobel, Mayor Nixon

Staff Present: Doreen Wise, Steve Schuller, Glenn Merryman, Dianne Nelson,
Bruce Disend, Jodee Schwinn

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$120,426.95; Claims in the amount of \$605,474.33; excusing the absence of Councilmember Julie Benjamin; and excusing the absence of Councilmember Tom Loutsis, he is out of town.

Under Executive Session add: 10 Minute Executive Session on Potential Litigation

II. Comments from the Audience:

There were no comments from the audience.

III. Approval of Consent Agenda:

Was moved and seconded (Ibershof-Von Tobel) to approve the consent agenda which included Payroll in the amount of \$120,426.95; Claims in the amount of \$605,474.33; excusing the absence of Councilmember Julie Benjamin; and excusing the absence of Councilmember Tom Loutsis, he is out of town. Carried. (5 ayes).

IV. Presentation: *None*

V. Scheduled Items:

1. Mayor: Mayor Nixon thanked Dave Bukovinsky for letting her know about the King County Open House Meeting that was held at Leota Junior High regarding the King County Comprehensive Plan Revision. She encouraged citizens to submit their public comments by January 9th, requesting King County reclassify Novelty Hill Road as a Principal Arterial. Mayor Nixon also attended a recent King County Council Meeting to

address issues of concern regarding Duvall. She said the Critical Areas Ordinance the County is proposing may have a big impact on unincorporated King County. She also encouraged citizens to pressure King County to raise NE 124th Street. Regarding the proposed construction of a round-about on SR203 at NE 124th, Mayor Nixon stated the project has been designed and funded. If it is not constructed, there are no plans for any other traffic control improvements. Mayor Nixon passed along a phone number and website for citizens interested in the "Do Not Call" registry. The phone number to call is 1-888-392-1222 and the web site is www.donotcall.gov. Lastly, Mayor Nixon thanked outgoing Councilmember Julie Benjamin for all of her public service and serving on the Duvall City Council.

2. Committee Reports: *Committee Reports are given at the second Council Meeting of each month.*

3. Council:

4. Staff:

a. Doreen Wise, City Hall Administrator/Planning Director, announced that assistant planner, George Stierer, will be leaving the City of Duvall. He has accepted a position with another city. She has advertised for a new assistant planner and hopes to have someone on board in early January. Doreen also announced Stephanie Easton, Utility Billing Clerk, recently married and is now Stephanie Goodwin.

b. Glenn Merryman, Chief of Police, reported that the Coalition of Small Cities recently completed a joint Emergency Vehicle Operation training symposium. He reported it the training was very valuable and productive and was even reported on a local news station. Chief Merryman also reported that the Duvall Police Department will be participating with some of the other small cities in the Coalition in conducting DUI emphasis patrol in the various jurisdictions during the holidays. He also reported he recently met with the Citizens on Patrol group. They are looking at ways to help address the recent increase in vandalism incidents and speeding vehicle complaints.

c. Steve Schuller, Public Works Director, gave a brief update on the police facility. They are still negotiating the cost of the building and amenities. The parking lot is complete, as well as the underground utilities and building site. Steve reported that change orders on the project came in at a very minimal 3%. Steve also announced the Bruett Road Phase III ribbon cutting ceremony was held recently. Mayor Nixon is pictured on the Transportation Improvement Board's Web Page with the Director of TIB. Lastly, Steve announced that Puget Sound Energy provided the power supply for the holiday lights. They have generously donated all of the power boxes to the City.

d. Dianne Nelson, Finance Director, spoke with the state auditor's office. Duvall will be remain on a two-year audit cycle until 2005, after which the City will be audited annually due to the federal funding the City will receive for the wastewater treatment plant project. She also announced the Department of Revenue will be conducting an upcoming audit on the Duvall Tech Center.

VI. Public Hearing: 1st Public Hearing on the City of Duvall Proposed 2004 Budget

7:25 pm: The Public Hearing was opened.

Hilarie Cash, 15725 4th Avenue NE, Duvall, expressed her support and asked Council to support the Duvall Arts Commission's proposal to engage the services of Patrick Overton. She feels he is very good and the money would be well spent. She also believes Duvall would benefit greatly by having a long range strategic plan for the arts.

7:27 pm: The Public Hearing was closed.

VII. New Business:

1. (AB03-63) Ordinance #983 fixing the amount of the Annual Ad Valorem Property Tax Levy necessary for the fiscal year 2004. *Was moved and seconded (Ibershof-Possinger) to adopt Ordinance #983 fixing the amount of the Annual Ad Valorem Property Tax Levy necessary for the fiscal year 2004. Carried. (5 ayes).*

2. (AB03-64) Authorize the Mayor to sign contract with Parametrix for the Wastewater Treatment Plant Construction Management. *Was moved and seconded (Ibershof-Possinger) to authorize the Mayor to sign contract with Parametrix for the wastewater treatment plant construction management. Carried. (5 ayes).*

Steve Schuller introduced Dwight Miller, the principal-in-charge, from Parametrix.

3. (AB03-65) Authorize the Mayor to award bid of the Wastewater Treatment Plant Project to the apparent low bidder, IMCO, subject to review and certification. *Was moved and seconded (Ibershof-Possinger) to authorize the Mayor to award bid of the wastewater treatment plant project to the apparent low bidder, IMCO, subject to review and certification.*

Steve Schuller requested Council give authorization to the Mayor to sign change orders up to the amount of 10% of the original contract.

Councilmember Jeffrey Possinger proposed an amendment to the motion to authorize the total amount of change orders to 5%.

Was moved and seconded (Ibershof-Possinger) to amend the motion to Award contract for the Wastewater Treatment Plant Upgrade to IMCO; Authorize the Mayor to sign the contract subject to review and certification of contractor; And authorize the Mayor to approve total change orders up to the amount of 5% of original contract sum. (Carried 5 ayes).

The Motion carried, as amended. (5 ayes).

4. (AB03-66) Resolution #03-22 Setting Public Hearing for Street Vacation Petition for the Duvall Church. *Was moved and seconded (Ibershof-Von Tobel) to pass Resolution #03-22 setting a Public Hearing for January 8, 2004, for an application for an alley vacation by the Duvall Church. Carried. (5 ayes)*

VIII. Executive Session: 10 Minutes - Potential Litigation

7:53 pm. The Council Chambers were cleared for a 10-minute Executive Session on Potential Litigation.

8:03 pm. The regular Council Meeting was called back to order.

IX. Adjournment:

Was moved and seconded (Fullmer-Possinger) to adjourn. Carried. (5 ayes).
Meeting Adjourned 8:05 p.m.

Signed _____
Mayor Becky Nixon

Attest _____
Jodee Schwinn, City Clerk